

PLEASE FILL IN THE NAME OF YOUR GROUP OR ORGANISATION

Organisation:

File Number: **Office Use Only**

**Victorian Multicultural Commission
Community Grants Program 2005-2006
Guidelines and Application Form**

**Multicultural Senior Citizens
Organisational Support**

***Applications must be received by
4pm Friday 2 December 2005***

No late applications will be accepted.

*Victorian Multicultural Commission
Level 15, 1 Spring Street, Melbourne
GPO Box 2392
Melbourne VIC 3001
Phone: 9208 3180 / 9208 3181*

What are the Victorian Multicultural Commission Grants?

These grants are funded by the Victorian Government through the Victorian Multicultural Commission, an independent statutory authority established in 1983. It assists in the coordination of a whole of government approach to multicultural affairs issues and provides independent advice to the Victorian Government on multicultural affairs. The Commission runs a Community Grants Program which has been informed by 20 years of community consultation and engagement with Victoria's ethnic communities.

The VMC's Community Grants Program provides support to Victoria's culturally and linguistically diverse communities, especially new and emerging communities, to develop and sustain local community organisations and programs.

Why is the Victorian Government funding these grants?

The Victorian Government aims to strengthen the capacity of individuals to manage their own affairs, to participate in and influence their local communities and to participate in the benefits available to them as members of society. The program aims to address the needs of ethnic communities, combat the disadvantages faced by many of these communities and promote community cohesion and harmony.

Who can apply?

Non-profit organisations, councils or schools can apply for funding. Organisations should be incorporated under the Australian Corporations Act or as an Association under the Associations Incorporation Act were applicable and have an Australian Business Number (ABN).

The organisation needs to have public liability or other insurance to cover loss or injury occurring to any person during their activities.

What type of projects might be funded?

The Commission's Community Grants Program has five main categories which have been strategically developed by the VMC to meet specific and identified needs in ethnic communities. The following four grants categories are available with this application.

Organisational Support and Multicultural Senior Citizens grants are to provide financial assistance towards the general activities of ethnic and multicultural organisations and groups that are voluntary, charitable and non-profit making.

Strengthening Multicultural Communities grants provide funding to community organisations to undertake projects that address the unmet needs of Victoria's culturally and linguistically diverse communities.

Buildings and Facilities Improvements grants are to assist ethnic community organisations to undertake minor upgrades or improvements of buildings and/or facilities that they own.

Educational Programs grants have three main purposes:

- To support Victoria's ethnic schools to provide school-based professional development programs for their teachers;
- To support the development of classroom teaching materials for a language taught in the ethnic schools sector where there are few readily available resources suitable for students living in Victoria;
- To assist community organisations to undertake projects that support young refugees at risk of dropping out of mainstream education or training.

What will not be funded?

Funding is not available for organisations that:

- Receive income from electronic gaming machines;
- Are primarily commercial organisations or bodies established for profit-making purposes;
- Have failed to abide by the terms and conditions of previously provided grants funded by the VMC; or
- Are seeking retrospective funding for projects or programs that have already started or have been completed.

The VMC will not fund applications from individuals.

How will applications be assessed?

Applications will be assessed in an independent manner by the Commission's Grants Committee. The VMC then makes its recommendations to the Minister for Multicultural Affairs, the Hon Premier Steve Bracks and the Minister Assisting the Premier on Multicultural Affairs, the Hon John Pandazopoulos.

Applications close Friday 2 December 2005 and will be assessed by the Grants Sub-Committee of the Commission between February and April 2006. Recommendations go to the Minister for approval between February and May 2006 and successful grant recipients will be notified by the end of June 2006. Grants will be presented in June and July 2006.

What are the funding conditions?

The following conditions will apply to projects that receive a grant:

- The grant recipient must enter into a funding agreement with VMC that sets out the conditions and reporting requirements;
- Any unspent funds must be returned to the VMC;
- The Victorian Government and the Victorian Multicultural Commission must be acknowledged in any relevant publication, promotional material, or news releases;
- The grant must be acquitted through an Accountability Report, to be presented on project completion;

What is the application process?

- Applications must be submitted by **4:00pm on Friday, 2 December 2005**.
- Late or incomplete applications will not be considered.
- Make sure you have filled in the Applicants Declaration (page 26).
- Organisations may apply for more than one grant category.
- Applications can be submitted in hard copy or electronic format:

- by mail to the:
Victorian Multicultural Commission
GPO Box 2392, Melbourne Vic 3001
- by email to vmc@dvc.vic.gov.au

More information

If you wish to discuss your application with a DVC Program Officer, please call the Grants Information Line on 1300 366 356 (cost of a local call) weekdays between 8.30am and 10.00pm. Information about the full range of DVC grants is available from the website; www.dvc.vic.gov.au/grants

Privacy statement

The information requested by the VMC in this application form is to be used for the purposes of determining whether or not an organisation is eligible for funding. The VMC also uses the information supplied to distribute mail of interest such as: the VMC magazine, events, and funding opportunities.

Information about groups may also be provided to government agencies for the purposes of compiling directories of multicultural organisations in Victoria. Members of Parliament may be supplied with details of successful applications to keep them informed of funding in their electorate. Organisations that do not wish to be on this mailing list should notify the VMC.